

Electronic mail

Version: 1.01

Providing information via a secured electronic Internet mail, meeting the SMTP and S/MIME standards. The accuracy and integrity of the transmitted information is secured by the use of an electronic sign.¹⁾ The information is encrypted to prevent unauthorized or accidental access to personal data.²⁾ Requisite certificates - X.509 v.3 standard must be issued by a certification authority accredited by the Ministry of the Interior of the Czech Republic.^{3) 4)}

The information will be sent exclusively to the e-mail address of the Police of the Czech Republic - Alien Police Service (Police CR – SCP):

docverprg@mvcr.cz

1) "Electronic sign" means an electronic signature of the organization created by means of a qualified system certificate. The electronic sign is not tied to a specific person. (It is not an electronic signature created by a "personal qualified certificate".) See the Electronic Signature Act N.227/2000 Coll.

2) Encrypting is done by means of the commercial certificate of the Ministry of the Interior of the Czech Republic – Police CR SCP.

3) So far, the accreditation has been granted to: První certifikační autorita, a.s., Česká pošta, s.p. and Eidentity, a.s. For information necessary for concluding a contract between an organization operating in the Czech Republic (having a company registration number) and an accredited certification authority for the issuing of a system qualified certificate, go to: <http://www.micr.cz/scripts/detail.php?id=603>, <http://qca.postsignum.cz/>, http://www.ica.cz/home_cs/, <https://www.eidentity.cz/app>.

4) The a.m. information exchange is in compliance with the Personal Data Protection Act N. 101/2000 Coll. and the Electronic Signature Act N. 227/2000 Coll.

The following steps are necessary for sending information:

1) The functions of the electronic signature and encrypting must be activated in the sender's mail client (or mail system), and messages addressed to the Police CR SCP must be sent using the option "encrypt" and "sign with an electronic signature" (electronic sign).

Depending on the given mail client, the necessary functions are also activated only after the first installations of the electronic signature certificates. The documentation of your mail client describes the appropriate procedure.

2) The messages must be encrypted using the certificate public key for a common name (CN) "APIS CR code" issued for the Ministry of the Interior of the Czech Republic – Police CR SCP.

To find this key, use the address "docverprg@mvcr.cz" and download as appropriate for your mail client at:

<http://vca.postsignum.cz/www/query crt.php>.

Install the certificate using the procedure for your mail client. E.g.: in the contact directory, create a new contact with the e-mail address "docverprg@mvcr.cz" and import the certificate in the bookmark "Certificates". Encrypt the message sending it to the a.m. contact selecting the option "encrypt".

To verify the validity of the "APIS CR code" certificate issued by the certification authority Postsignum VCA, install also the certificates of the "PostSignum Root QCA" and "PostSignum Public CA" certification authorities to your system. For MS Windows XP, install using the option "install the certificate" to the automatically selected storage. Both certificates can be obtained at:

<http://vca.postsignum.cz/www/authorities.php>

3) Messages sent to the Police of the Czech Republic must be equipped with an electronic sign created by means of a **qualified system certificate**. You can obtain this for your selected e-mail address from one of the certification authorities accredited for the Czech Republic. For each e-mail address from which information is to be sent to the Police of the Czech Republic, a separate qualified system certificate must be issued. Install this to your mail client and for its verification install also the certificate/certificates of your certification authority.

Subsequently, contact the Alien Police Service of the Police of the Czech Republic (tel. 974 841 276, e-mail: vtcpp@mvcr.cz) for testing the information exchange using the e-mail address docverprg@mvcr.cz.

4) Possible communication from the Passenger Data Office of the Police CR SCP will also be carried out in the form of electronic messages equipped with an electronic sign of the Police of the Czech Republic.

To verify the validity of the "APIS CR" certificate issued by the certification authority Postsignum QCA, install the certificates of the certification authorities "PostSignum Root QCA" (if you have not done so yet) and "PostSignum Qualified CA" in your system. Both certificates can be obtained at:

<http://qca.postsignum.cz/www/authorities.php>

An example of the procedure of the certification authority PostSignum QCA

For information on the exact procedure and all the necessary documents and document forms related to obtaining a qualified system certificate (including completed examples), go to the web pages of the certification authority PostSignum QCA. You must submit the following documents at the Czech Post Office - PostSignum QCA (in Prague 1 - Jindřišská Str. N. 14):

- 1.** a filled-in contract with a certification authority, in two copies, and signed by the authorized representative of the organization;
- 2.** along with the contract, a copy of an entry in the Commercial Register (an original issue), which can be obtained for a fee directly at a number of Czech post offices;

3. the contract must contain a list of authorized persons who will be entitled to order and extend individual certificates;
4. a first list of the client's applicants with a signature of an authorized person;
5. a filled-in Annex for issuing the organization's certificate for the verification of the electronic sign (qualified system certificate);
6. preferably directly at the station designated for sending information to the Police of the Czech Republic, use the wizard at the PostSignum QCA's web pages and generate an electronic application for the appropriate certificate, choosing the RSA key, size 2048 bits, and bring it on a floppy disk together with all documents to **the** Czech post office.

The application for a qualified certificate can be satisfied through a single visit to the Jindřišská office of the Czech Post, always by 16:00 during the week. The issued certificate will be recorded on the floppy disk with the electronic application; make a safe back up copy of the content.

As regards the other certification authorities, see their procedures at their web pages.

Contact person:

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