

Air Carrier Manual

Provision of Passenger Data



Prague 2008

version 1.2

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1. **Legal regulation**

- a) Council Directive 2004/82/EC of 29 April 2004 on the obligation of carriers to communicate passenger data (hereinafter referred to as "Council Directive").
- b) Act N. 49/1997 Coll., on civil aviation and the amendment to Act N. 455/1991 Coll. to regulate trades (Trade Act), as amended (hereinafter referred to as the "Civil Aviation Act").

Obligation for air carriers arises from section 68 (3) and (4) of the Civil Aviation Act.

2. [Contact data](#)

Alien Police Service Directorate Prague Ruzyně

contact person (IT specialist): W.O. Tomáš Pšenica

address: Inspektorát cizinecké policie Praha Ruzyně

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160 08, Praha 6

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Passenger Data Office: document specialists

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fax: + 420 974 883 569

email: docverprg@mvcv.cz

Alien Police Service Directorate

contact person – legal issues: Cpt. Jan Foltán

address: Ředitelství služby cizinecké policie

Olšanská 2, P.O. Box 78,

130 51, Praha 3

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email: hranice@mvcv.cz

contact person – technical problems solution: Roman Haleš

address: Ředitelství služby cizinecké policie

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130 51, Praha 3

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3. **Initiation of providing data on passengers from new countries**

3.1. In the event that an air carrier starts operating flights from a country included in the list in 6. or the police designate another country as a country from which passenger data must be provided, **data on passengers** on regular flights from these countries **will be required under s. 68 (3) of Act 49/1997 Coll.**

3.2. The Police of the Czech Republic, Alien Police Service Directorate, will send a letter to all concerned air carriers informing them that they operate regular flights from the countries listed in 6. and therefore are obliged to communicate data on passengers on these flights.

3.3. Within 30 days of the delivery of the letter referred to in 3.2., the air carrier is obliged to begin providing passenger data.

3.4. The purpose of the period set out in 3.3. is to solve technical issues relating to the data transfer.

3.5. Only exceptionally may the period under 3.3 be extended at the air carrier's request, but always in writing and by 30 days at maximum.

4. **Termination of providing passenger data**

4.1. If the reasons for providing passenger data cease to exist, the Police of the Czech Republic, the Alien Police Service Directorate, shall notify the relevant air carrier that the provision of this data is no longer required.

5. **Procedure in the case of failure**

5.1. For subsequent control of the passenger data provided, contact the Alien Police Inspectorate - Prague Ruzyně. In other cases, contact the Alien Police Service Directorate.

5.2. The contact points are listed in 2.

6. **Countries from which passenger data must be provided**

Armenia,
Belarus,
Egypt,
Georgia,
Moldova,
Lebanon,
Russian Federation,
United Arab Emirates,
Sri Lanka,
Turkey,
Ukraine.

From May 1-st 2008 we will extend list countries from which passenger data must be provided, about new countries shown here

Kazakhstan,
Syria.

From Juna 1-st 2008 we will extend list countries from which passenger data must be provided, about new countries shown here

Macedonia,
Croatia,
Serbia,
South Korea,
Bulgaria,
Israel.

From July 1-st 2008 we will extend list countries from which passenger data must be provided, about new countries shown here

State of Kuwait.

From Juna 1-st. 2009 we will extend list countries from which passenger data must be provided, about new countries shown here

Uzbekistan
Bosnia and Herzegovina

7. **Methods of sending data**

Annex A – Technical specification

Annex B – Electronic mail